



**JOB ADVERTISEMENT BOOKING FORM**  
**FAX FORM TO: 03 9347 5575 or email to [mst@rmia.org.au](mailto:mst@rmia.org.au)**

<b>Contact Name:</b>	
<b>Member: (YES/NO)</b>	
<b>Membership Number</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Suburb:</b>	<b>Post Code:</b>
<b>Email:</b>	<b>Phone:</b>

*(Please indicate you preference)*

Service	Detail	Member Rate (until 1 August 2010)	Total
Web Site Notice + emailed hyperlink to all RMIA members	For one inclusion in e-newsletter, and web posting for one month or until applications close. Advertisement to be provided in PDF format, of no more than 100KB, by COB on Wednesday for inclusion in email on Thursday. Only one position per advertisement.	<b>\$924.00 inc GST</b>	\$
Web Site Notice Only	For one month or until applications close. Advertisement to be provided in PDF format, of no more than 100KB	<b>\$550.00 inc GST</b>	\$
	<b>Total Inclusive of GST</b>		\$
Service	Detail	Non-Members Rate (until 1 August 2010)	Total
Web Site Notice + emailed hyperlink to all RMIA members	For one inclusion in e-newsletter, and web posting for one month or until applications close. Advertisement to be provided in PDF format, of no more than 100KB, by COB on Wednesday for inclusion in email on Thursday. Only one position per advertisement.	<b>\$1155.00 inc GST</b>	\$
Web Site Notice Only	For one month or until applications close. Advertisement to be provided in PDF format, of no more than 100KB	<b>\$550.00 inc GST</b>	\$
	<b>Total Inclusive of GST</b>		\$

Signed.....

Date.....

**Risk Management Institution of Australasia Limited (RMIA)**

PO Box 97 CARLTON SOUTH VIC 3053

**Phone:** (03) 8341 1003 **Fax:** (03)9347 5575 **ABN** 82 106 528 509

**Email:** [mst@rmia.org.au](mailto:mst@rmia.org.au) **Web Site:** [www.rmia.org.au](http://www.rmia.org.au)



**Payment Options: *Please Circle which payment method you choose***

*Delivery will not be made until payment is made in full. **NOTE:** Job Advertisements cannot be uploaded until we have received full payment.*

**Cheque:** Forward your cheque with a copy of the order form to RMIA, PO Box 97, CARLTON SOUTH VIC 3053. Cheque made payable to the Risk Management Institution of Australasia Limited

**EFT:** A remittance advice quoting Reference No: **JOBAD10** and primary contact name/surname must be sent to RMIA either by fax +61 3 9347 5575 or email [finance@rmia.org.au](mailto:finance@rmia.org.au) when paying by EFT.

**Account name: Risk Management Institution of Australasia Limited**

BSB: 033-059 Account No: 32-4262 Bank: Westpac, Glenferrie Road, Malvern, VIC 3144

**Credit Card:** Debit my Amex Visa MasterCard Diners

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_

Amount\$ \_\_\_\_\_AUD(GST inc)

Cardholder name: \_\_\_\_\_ Signature \_\_\_\_\_

**CONDITIONS OF ACCEPTANCE**

The following conditions will be applied to the advertising material.

- The charges quoted are strictly net and are payable by the advertiser within 7 days of date of invoice. Failure to do so will mean the advertisement being removed.
- Any and all contact in relation to this Advertising material will be through the RMIA national office only.
- All copy and artwork are subject to the approval of RMIA who also reserves the right to decline or cancel any placement of advertising.
- RMIA reserves the right to postpone publication of any advertising if and when it should be necessary. This postponement is not to be regarded as a violation of contract and we will communicate these delays to the person placing the advertising as soon as we become aware that the postponement will occur.
- For web / e-mail based advertising, cancellations will be accepted 48 hours prior to commencement of the advertisement. Such late cancellations may incur a late fee to cover work already done in preparation for the advertising run.
- If a current version / copy of the advertisement is not received by the deadline date, the publishers reserve the right to insert a copy of an advertisement previously used.
- RMIA shall not be liable for any loss occasioned by the failure of an advertisement to appear on any specific date or at all for any cause whatsoever.
- The advertiser and advertising agent accept responsibility for ensuring that each advertisement complies with the provisions of the Trade Practices Act 1974.

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