



RISK MANAGEMENT INSTITUTION OF AUSTRALASIA LIMITED (RMIA)
(ACN 106 528 509)

21 December 2009

Dear Member

Nominations for the available positions on the Board of RMIA are sought, with the successful candidates being announced at the Annual General Meeting on the 19th March 2010. The ballot process will commence in February 2010 and close on Friday 12th March 2010.

The nomination and election process is set out in the RMIA Nomination and Election Regulations which are available from the RMIA website:

[<http://www.rmia.org.au/LinkClick.aspx?fileticket=otZLs90XaXY%3d&tabid=73&mid=435>]

At this AGM there will be three positions on the RMIA Board to be filled. Directors are appointed for a three (3) year term..

Positions to be filled	Term	Number of positions that will be vacant as at the 2009 AGM
Director	2009 AGM – 2012 AGM	3

Election process

The outcome of the election process will be determined as follows.

- the candidate(s) (who are eligible to be elected) receiving the three highest number of votes will be elected as a director until the 2012 AGM.

Included with this information pack is a Nomination Form which will require a proposer and seconder for the nomination. The proposer and seconder must be members of RMIA. The candidate is to sign and complete the form.

Candidates are also required to forward with their Nomination Form a statement which sets out in 200 words the name of the candidate, the length of time that the candidate has been a member of RMIA and the nature of their involvement in RMIA, ARIMA or the AIRM and any other information that is relevant to the objectives of RMIA *provided that no argumentative matters are included.*

The completed Nomination Form and the statement are required to be received at the RMIA registered office by **5pm (AEDT) on Tuesday 12th January 2010.**

Please direct any inquiries to the RMIA Secretariat: PO Box 97, Carlton South Vic 3053; Phone: (03) 8341-1000;
Fax: (03) 9347-5575; Email: admin@rmia.org.au

Yours sincerely,

Peter Napier
Company Secretary
Risk Management Institution of Australasia Limited

ACN: 106 528 509

PO Box 97, Carlton South Vic 3053;

Phone: (03) 8341-1000;

Fax: (03) 9347-5575;

Email: admin@rmia.org.au

If you no longer wish to receive emails from RMIA please click on reply and type "unsubscribe" in the subject line

BALLOT INFORMATION

Risk Management Institution of Australasia Limited

ACN 106 528 509

Registered Office: 142 Leicester Street, Carlton, Victoria.

PO Box 97, Carlton South Vic 3053

ELECTION OF RMIA DIRECTORS: 2009 AGM

Election process

The election process will be carried out by ballot. There are **three positions** on the RMIA Board available to be filled from the 2009 AGM. The positions are for a term of three years.

Election process

The following table sets out the situation that will exist at the 2009 AGM.

Current directors that have terms beyond the 2009 AGM and will continue on the Board after that AGM	Term of appointment
Kevin Knight	Appointment to AGM 2010 (3 year term)
Peter Napier	Appointment to AGM 2010 (3 year term)
Brian Roylett	Appointment to AGM 2010 (3 year term)
Peter Brass	Appointment to AGM 2011 (3 year term)
Current directors that have terms that do not continue beyond the 2009 AGM	Term of appointment
David Wilkinson	Appointment to AGM 2009 (3 year term)
Julian Talbot	Appointment to AGM 2009 (3 year term). Resigned 13 th March 2009
Grant Whitehorn	Appointment to AGM 2009 (3 year term). Resigned 6 th November 2009

RISK MANAGEMENT INSTITUTION OF AUSTRALASIA LIMITED ("RMIA")
(ACN 106 528 509)

NOMINATION FORM - BOARD OF DIRECTORS

Please note this part of the Nomination Form must be signed by the Nominee as well as the Proposer and Seconder. A nominee must either be a Member or an authorised representative of a Corporate Member.

This Nomination Form is to be completed and returned to the Secretary, RMIA, 142 Leicester Street, Carlton, Victoria (PO Box 97, Carlton South Vic 3053) by: 5pm AEDT, Tuesday 12th January 2010.

WE, THE UNDERSIGNED HEREBY NOMINATE

..... AS A DIRECTOR OF RMIA FOR
BLOCK LETTERS
APPOINTMENT AT THE ANNUAL GENERAL MEETING TO BE HELD ON 19 MARCH 2010.

(1) PROPOSING MEMBER

.....
BLOCK LETTERS
SIGNED:**RMIA MEMBERSHIP No**.....DATE: ___ / ___ / ____

(2) SECONDING MEMBER

.....
BLOCK LETTERS
SIGNED:**RMIA MEMBERSHIP No**..... DATE: ___ / ___ / ____

NOMINATION ACCEPTANCE, CONSENT AND DISCLOSURE DETAILS

I,.....
BLOCK LETTERS
of (ADDRESS).....
Date of birth:..... **RMIA MEMBERSHIP No**.....

- (1) ACCEPT THE NOMINATION AS A DIRECTOR OF RMIA.
- (2) CONSENT TO BE APPOINTED AS A DIRECTOR OF RMIA AT THE ANNUAL GENERAL MEETING ON 19 MARCH 2010 .
- (3) AM NOT SUBJECT TO ANY FORMAL INSOLVENCY ADMINISTRATION AND I AM NOT AN UNDISCHARGED BANKRUPT, AND HAVE NOT BEEN CONVICTED OF ANY OFFENCES REFERRED TO IN THE CORPORATIONS ACT 2001 WHICH PRECLUDE ME FROM BECOMING A DIRECTOR OF RMIA.
- (4) AM NOT PRECLUDED BY ANY COURT ORDER FROM BECOMING A DIRECTOR OF RMIA.
- (5) WILL ADVISE THE BOARD SHOULD THERE BE ANY CHANGE IN RELATION TO THE MATTERS IN CLAUSE 3 OR 4.

SIGNATURE OF NOMINEE..... DATE: ___ / ___ / ____