



Fundamentals of managing risk WORKSHOPS

About RMIA

The Risk Management Institution of Australasia Limited (RMIA) is the largest professional association and peak body for risk management practitioners in the Asia-Pacific region. Members of RMIA cover every sector of the economy and all levels of government.

RMIA is acknowledged by government, industry and the community as a strong, growing and vibrant centre of excellence that enhances capability to maximise opportunity, through maximising career opportunities by championing the management of risk.

RMIA's commitment is to be recognised as the primary reference point for knowledge on the management of risk. As part of this commitment, RMIA plans to significantly increase its professional development offer to include a greater range of learning and development opportunities for members and non members practising in the risk management profession. The first of these opportunities is a two-day workshop.

Fundamentals of Managing Risk About the workshop

The *Fundamentals of Managing Risk* two-day workshop has been developed by RMIA and designed in consultation with industry experts and education specialists.

The aim of the workshop is to provide participants with the underpinning knowledge for the successful management of risk. The format has been designed to provide practical application of the theory components in the workplace or by simulation.

To consolidate the learning gained from this workshop, an opportunity to complete an assessment is offered. This can lead to CRMT accreditation, a pathway to CPRM accreditation, and, for RMIA members, bonus CPD points.

Course Content and Learning Outcomes

- An understanding of the concept of the management of risk
- Insights into the strategic elements of the management of risk, including enterprise wide risk management, risk appetite and risk ownership
- Insights into linkages with allied activities, including compliance, internal audit, assurance and governance
- A comprehensive understanding of each element of the AS/NZS 4360:2004 process and its application to organisational risks including understanding of the importance of evaluation and application of risk controls. Reference is also made to the ISO31000.

Key Audiences / Who Should Attend

- Managers new to responsibility for the management of risk
- Specialist practitioners (audit, compliance, OH&S, environment, etc) seeking to move towards a risk management position
- Frontline supervisors and managers seeking knowledge of fundamentals in the management of risk
- Members of risk teams requiring further development in the area of the management of risk

Workshop Material

The following material will be provided

- Participant course content
- Participant handouts

Endorsement

The Fundamentals of Managing Risk workshop is endorsed by RMIA and has been developed under the instruction and guidance of RMIA, together with industry consultation and education specialists.

CRMT/CPRM

This workshop meets one of the criteria of becoming a Certified Risk Manager Technician (CRMT). It also provides a pathway to CPRM accreditation.

RMIA CPD Rating

Members of RMIA participating in this workshop can gain continuing professional development (CPD) points:

- 9 CPD points awarded for participation at the two-day workshop
- 18 CPD points awarded for participation in the workshop and successfully completing the assessment

Other Ratings

- ANZIIF, 12 CIP points
- NIBA, 10 CPD points
- AIPM, 13 CPD points

Certificates

Certificate of Participation

A Certificate of Participation will be awarded to all participants who attend the two-day workshop.

Certificate of Completion

A Certificate of Completion will be awarded to participants who complete an assessment and successfully meet the requirements of all learning outcomes.

About the Presenter for February 2009 Workshop - Judy Clarey

Judy was awarded her licence as a Certified Practising Risk Manager (CPRM) by the Risk Management Institution of Australasia (RMIA) some years ago in recognition of her accomplishments in the field of risk management practice and extensive experience in the application and review of risk management policy and process in both private and public sector organisations.

Prior to becoming a full-time risk management practitioner, she completed a Bachelor of Education while undertaking a variety of teaching and project management positions in Queensland's secondary school system. When she took on a challenging role within the TAFE sector in the late 1980's, she decided to combine teaching and program management and completed a Graduate Diploma in Educational Administration and an Associate Diploma in Applied Science specialising in Risk Management and Workplace Health and Safety. This led to her interest in establishing best practice risk management and workplace health and safety programs within TAFE Queensland and later, to take on key management positions that enabled her to combine her love of teaching risk management techniques with the hands-on implementation of risk management policy and process.

After fifteen years as the Senior Risk Coordinator of a large government agency in Queensland, Judy has established her own "part-time" consultancy service - Risk Logic. As the name suggests, Judy's focus is on assisting managers to think logically about the inter-relationship and management of all business risks and where possible to simplify or "un-complicate" practice and process. Her speciality is designing and facilitating training and advisory services customised to suit the needs of the organisation.

Judy's ability to demystify the risk management process led to her being asked to deliver training in Risk Management Process and Practice, a module of the Graduate Certificate of Risk Management offered by Griffith University. She is currently part of a team facilitating similar courses in risk management in Australia and New Zealand as part of a suite of training programs.

A passion for "normalising" the AS/NZ 4360:2004 process has led to her keen involvement with the quality assurance of the range of training and licensing programs currently being offered by RMIA. For many years, she has been an active member of the national team responsible for the assessment of applicants applying for a license as a CPRM, and more recently has been working closely with RMIA on the development and review of this program - Fundamentals of Risk Management, along with the Certified Risk Management Technician (CRMT) license process.

Facilitators for Other Workshops

Details on the facilitators for the March to June workshops will be available from the RMIA website prior to the commencement of each Workshop.

Dates, venues, times

Location	Date	Time	Venue	RSVP
Canberra	Monday 22 & Tuesday 23 June 2009	9am-5pm	CBD-TBA	2/6/09
Adelaide	Wednesday 8 & Thursday 9 July 2009	9am- 5pm	CBD-TBA	17/06/09
Sydney	Wednesday 26 & Thursday 27 August 2009	9am-5pm	CBD-TBA	5/8/09
Darwin	Monday 12 & Tuesday 13 October 2009	9am-5pm	CBD-TBA	1/10/09
Melbourne	Tuesday 27 & Wednesday 28 October	9am-5pm	CBD-TBA	10/10/09

Workshop fees

The fee includes workshop material and catering
RMIA members AUD\$1,330
Non-members AUD\$1,730

To claim the RMIA member rate you must be a 2008/09 financial member.
All prices are in Australian dollars and include GST.

How to register

Print out and complete the [linked registration form](#) and submit via fax to 03 9347 5575 by the RSVP date. All delegates will be advised via email confirming registration. Registrants who do not receive confirmation within three working days of submitting the registration form should contact RMIA immediately - email eventadmin@rmia.org.au or telephone 03 8341 1000

Conditions of registration

A minimum number of registrants is required for each workshop to proceed. If minimum numbers are not reached, RMIA will advise in writing. Registrants may cancel their registration and receive a full refund if notice is received in writing a minimum of five working days before the event. If a registrant is unable to attend, RMIA will allow a replacement delegate to attend, providing full payment is made. While every effort has been made to ensure the accuracy of all details listed herein, RMIA reserves the right to alter or make amendments as necessary.

Registration Fax & Tax Invoice

HOW TO REGISTER: Fax this registration form to 03 9347 5575 or email eventadmin@rmia.org.au

Tax Invoice – this form serves as a Tax Invoice/Receipt once completed and when full payment is received ABN 82 106 528 509 Event REF: **FMR09**

Canberra(22-23 June)

Adelaide(8-9 July)

Sydney(26-27 August)

Darwin (12-13 October)

Melbourne(27-28 October)

REGISTRATION DETAILS (please circle above which City you would like to register)

RMIA Membership No: _____
 Full Name: _____
 Organisation: _____
 Position: _____
 Postal Address: _____
 Email: _____
 Telephone: _____
 Special diet requirements: _____

REGISTRATION FEES (GST inclusive) Quantity Amount Payable

RMIA individual member and/or Corporate member representative only	\$1,330.00 x _____	AUD\$ _____
Non-member	\$1,730.00 x _____	AUD\$ _____
Total registrations fees payable		AUD\$ _____

PAYMENT OPTIONS

Fee(s) will be paid by: (please circle below your method of payment)

Cheque: Forward your cheque with a copy of this registration form to RMIA, PO Box 97, Carlton South VIC 3053
 Cheques to be made payable to the Risk Management Institution of Australasia Limited

EFT: A remittance advice quoting our Reference No. FCR09 must be sent to RMIA either by fax +61 3 9347 5575 or email finance@rmia.org.au when paying by EFT.

Account Name: Risk Management Institution of Australasia Limited

BSB: 033-059 Account No: 32-4262 Bank: Westpac Branch: Glenferrie Rd, Malvern Vic 3144

Credit Card: Please circle: **Amex** **Visa** **MasterCard** **Diners**

Card Number: _____ Expiry Date: ____/____

Amount: \$ _____ (GST incl)

Cardholder Name: _____ Signature: _____

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