



Get  
accredited.  
Get going.

**CPRM**

Certified Practising Risk Manager

**CRMT**

Certified Risk Management Technician

Career opportunities through accreditation for professionals in the management of risk

# Professional Accreditation – Why me?



Any professional seeking to develop a long term career in the management of risk should be actively considering how they demonstrate their competence to current and future employers and clients. Accreditation as a Certified Practising Risk Manager (CPRM) or a Certified Risk Management Technician (CRMT) provides the following benefits:

1. Stand out as candidate for prospective employers and/or clients.
2. Reduce the selection risk for recruitment consultants.
3. Boost career transitions in the management of risk.
4. Benchmark yourself against the best practitioners in Australasia.
5. Achieve status and recognition among your professional peers.
6. Strengthen access to an exclusive peer network.
7. Benefit from active promotion of your status as a quality professional.

## Which accreditation should I apply for?

### CPRM

This accreditation is for strategic managers of risk with at least five years experience and an Australian recognised qualification at degree level or higher. You are likely to be responsible for the enterprise risk management system of your organisation and have responsibility for and/or demonstrated knowledge and understanding of:

- corporate governance and accountability frameworks
- risk management frameworks
- risk management information systems
- whole of organisation management of risk advice
- internal controls (eg. internal and compliance auditing)

- strategic planning, business improvement planning
- strategic advisory services; and
- business continuity management.

### CRMT

This accreditation is for operationally focussed managers of risk and/or specialist practitioners starting the transition to more senior roles. The areas of technical skill or risk specialisation may include but are not limited to:

- workplace health and safety
- education and training
- insurance, banking and finance
- security
- defence
- emergency services
- fraud, theft and other loss controls

- facilities and infrastructure
- fire prevention and control
- hospitality and tourism
- environmental management
- transport and distribution services
- retail sector
- manufacturing sector
- resource sector
- public
- local government
- telecommunications; and
- information security.

A self assessment questionnaire is contained within this application pack for you to complete and select the most appropriate accreditation.

# CPRM – What do I need to do?

## Pre-requisites

- Be a current financial member of RMIA
- Have a minimum of five years' professional experience in full risk management or risk management related activities at a supervisory or management level
- Have an Australian recognised degree, graduate certificate, graduate diploma, masters or doctorate.

## Assessment Process

- Submit a portfolio of evidence against the RMIA competencies outlined below  
Participate in an assessment weekend where you will be asked to:
  - Make a presentation on your personal risk management philosophy
  - Be interviewed by the CPRM assessment panel on your evidence submitted and your body of risk management knowledge
- Undertake competency assessment tasks/ assignments where required, focusing on the RMIA competencies.

## The CPRM Competency Model and Assessment

### COMPETENCY 1

Apply and promote risk management philosophies, principles & concepts.

### COMPETENCY 2

Apply risk management processes, terminology, methods, tools and techniques.

### COMPETENCY 3

Develop and implement risk management frameworks, programs and systems.

### COMPETENCY 4


Facilitate the development of organisational risk culture.

### COMPETENCY 5

Attributes of a CPRM.

| Body of Risk Management Knowledge  | Application of the Risk Management Body of Knowledge   | Attributes of a CPRM™   |  |
|--|--|---|--|
| <ul style="list-style-type: none"> <li>• Risk management philosophy principles and concepts</li> <li>• Risk management process terminology, methods, tools and techniques</li> <li>• Elements of risk management framework, program and system of development and implementation</li> <li>• Aspects and considerations for developing an organisational risk culture.</li> </ul> | <ul style="list-style-type: none"> <li>• Apply risk management philosophy, principles and concepts</li> <li>• Apply the risk management process, terminology, methods, tools and techniques</li> <li>• Develop and implement risk management frameworks, programs and systems</li> <li>• Facilitate the development of organisational risk culture.</li> </ul> | <ul style="list-style-type: none"> <li>• Communicates</li> <li>• Analyses</li> <li>• Concludes</li> <li>• Influences</li> <li>• Leads</li> <li>• Challenges</li> <li>• Facilitates</li> <li>• Motivates</li> <li>• Encourages</li> <li>• Strong ethics</li> <li>• Investigates</li> <li>• Researches</li> <li>• Educates</li> <li>• Consults</li> <li>• Mentors</li> <li>• Advises</li> <li>• Prioritises</li> <li>• Manages</li> </ul> | <ul style="list-style-type: none"> <li>• Adapts</li> <li>• Manages resources</li> <li>• Monitors and controls</li> <li>• Manages data and information</li> <li>• Strategises</li> <li>• Organises culture</li> <li>• Plans</li> <li>• Develops</li> <li>• Has integrity</li> <li>• Openness</li> <li>• Counsels</li> </ul> |
| 40%  | 40%  | 20%   |  |

# CRMT – What do I need to do?



APPLICATIONS FOR  
CRMT CAN BE MADE FROM  
MARCH 2007

## Pre-requisites

- Be a financial member of RMIA
- Have a minimum of two years' experience in the management of risk
- Produce evidence of formal training in the Australian and New Zealand Standard 4360:2004 Risk Management.

Your application for CRMT will require you to:

1. Present a short career history of no more than 1,000 words that outlines your career as a professional and identifies your involvement in the management of risk. This will need to be certified as true and correct by a supervisor one removed from your line supervisor.
2. Prepare a technical experience paper of no more than 1,500 words that outlines your specific experience in the application of the risk management process and the provision of risk

related advice to line managers. This paper will need to outline how you, and the risk management function, contribute to the achievement of your organisation's objectives.

3. Produce evidence of formal training in the Australian and New Zealand Standard 4360:2004 Risk Management. This evidence will require a certified certificate of attendance, a certificate of qualification, a statement of attainment or a supporting declaration from a JP or Commissioner for Affidavits.
4. Be interviewed by an RMIA assessor to focus on your risk management philosophy, principles and concepts along with your ability to use risk management terminology, tools, techniques and processes in terms of business improvement and value adding to business.

## Get accredited. Get going.

### Getting Started

1. Complete the self assessment form.
2. Select the most appropriate accreditation for you.
3. Complete the application form and post it to RMIA.
4. Request an application pack to provide details of how to assemble your evidence for assessment.
5. Submit your evidence for assessment.

### Terms and Conditions of Application for CPRM & CRMT

1. It is a rule of the RMIA accreditation system that you must submit evidence for assessment within 12 months of the date of your application. Failure to do so will mean that you forfeit the application fee and will be required to re-apply.
2. The decision of the RMIA's professional practice standards committee is final and no negotiation will be entered into with unsuccessful candidates. The committee may, at its discretion award an unsuccessful CPRM candidate the CRMT designation.
3. Unsuccessful candidates will receive written notification if they have been deemed "Not Yet Competent" and will have 30 days to lodge a formal request for review of the assessment determination and/or formally apply for the opportunity to resubmit further evidence and/or assignments within 12 months of the original assessment date. The determination/decision of the professional practice standards committee is final and no further discussions will be entered into. Additional fees will apply to approved resubmit applications.
4. All successful CPRM and CRMT candidates will be required to sign a licence agreement which authorises them to use the post nominal, to wear the insignia and to display a certificate of their accreditation. A failure to comply with any of the licensing conditions will require the return of the certificate and insignia and the immediate cessation of the use of the post nominal.
5. All successful candidates are required to complete continuing professional development to maintain their licence. A CPRM is required to undertake structured professional development that awards at least 30 points (30 hours) and a CRMT requires at least 20 points (20 hours) per year. A Declaration of Compliance must be completed and submitted when renewing membership of RMIA each year.
6. All candidates must commit to abide by the RMIA's code of ethics. A breach of the code may result in the revocation of the licence.
7. All candidates are required to pay an annual licence fee to maintain their status. A failure to do so will result in a loss of licence.
8. All candidates must be financial members of the RMIA to apply for and to maintain their status. A failure to do so will result in a loss of licence.
9. CPRM candidates will be responsible for their own travel, accommodation and other incidental expenses involved in their participation in a CPRM assessment weekend.

# Self Assessment Form

## CPRM

1. Are you a member of RMIA?  
 Yes  No (if no, you must join)
2. Do you have an Australian recognised degree, graduate certificate, graduate diploma, masters or doctorate?  
 Yes  No (if no proceed to CRMT)
3. Do you have five years' professional experience in risk management at a supervisory or management level?  
 Yes  No (if no proceed to CRMT)
4. Do you have practical experience in developing and implementing risk management at an enterprise level (ERM)?  
 Yes  No (if no, proceed to CRMT)
5. Are you involved in the organisation's strategy development?  
 Yes  No (if no proceed to CRMT)
6. Are you actively involved in developing a risk management culture for your organisation?  
 Yes  No (if no proceed to CRMT)
7. Are your risk management processes based on Australian and New Zealand Standard 4360:2004?  
 Yes  No

To apply for CPRM you MUST answer YES to ALL of the above questions.

## CRMT

1. Are you a member of RMIA?  
 Yes  No (if no, you must join)
2. Do you have two years' experience with an involvement in risk management?  
 Yes  No (if no, you are ineligible for CRMT)
3. Have you undertaken a formal course on the Australian and New Zealand Standard 4360:2004 - Risk Management?  
 Yes  No (if no, you are ineligible for CRMT)
4. Are you able to demonstrate your capacity to interrogate the risk management information system?  
 Yes  No (if no, you are ineligible for CRMT)
5. Are you able to demonstrate how your activities contribute to the achievement of your organisation's objectives?  
 Yes  No (if no you are ineligible for CRMT)

To be ready to apply for CRMT, you should be able to answer YES to ALL the questions above.



