

# 2022 RISK CONSULTANT OF THE YEAR APPLICATION GUIDELINES

## APPLICATION GUIDELINES

The following document outlines the guidelines and criteria required to apply for the Risk Consultant of the Year Award (RCOY).

As the largest most respected professional association for risk management practice in the region the Risk Management Institute of Australasia (RMIA) is strategically committed to excellence in the management of risk. Thus, the Awards presented at the annual conference each year are part of RMIA's strategy of identifying and recognising those RMIA members who are demonstrating and driving excellence in risk management.

## PRIZE

- Reimbursement of Gala Awards Event registration fee
- One-year Membership of RMIA (joining fee waived)
- An Interview and profile in the RMIA newsletter/ Magazine

## ELIGIBILITY

1-5 years risk management experience.

## WHO CAN NOMINATE?

Nominations must be made by a person familiar with the nominee's work and ability or be self-nominated.

Nominee's must have supporting documentation and declaration from a manager/supervisor.

## SELECTION CRITERIA

An individual employed as a consultant (self or other) that has delivered excellence and able to demonstrate that through their consultancy they have supported organisations in the management of risk and contributed to enhancing business performance.

## SUBMISSION REQUIREMENTS

- A copy of your Resume
- 250-word executive summary
- 750-word submission demonstrating competence against selection & assessment criteria
- A letter or email of confirmation from organisation with approval of submission
- Each submission and evidence must be from within the previous 12 months.

## ASSESSMENT CRITERIA

An individual employed as a consultant (self or other) that has delivered excellence and able to demonstrate that through their consultancy they have supported organisations in the management of risk and contributed to enhancing business performance.

### CRITERION 1 - BUSINESS OUTCOME FOCUS

Risk Management professionals require a comprehensive knowledge of their organisation in order to create systems and structures that improve business performance. The nominee must demonstrate:

- A broad knowledge and understanding of the whole business
- Tangible evidence of the value that the risk management function adds to the organisation
- A substantial and measurable risk management contribution towards significant strategic goals

### CRITERION 2 - APPLICATION OF PROFESSIONAL RISK MANAGEMENT KNOWLEDGE

A risk professional must demonstrate the capacity to apply risk management knowledge to address organisational opportunities and challenges. The nominee must demonstrate:

- Systematic application of the international risk management standard AS/NZS ISO 31000:2018 for the organisation
- Practical application of the concepts of enterprise risk management including frameworks and systems for the organisation
- Integrative management of the specialist areas of risk management to improve outcomes

### CRITERION 3 - RISK CULTURE

The risk culture of an organisation is critical to the success of the risk function. The nominee must demonstrate:

- They have contributed to the enhancement of organisational culture in their organisation
- Examples of how the risk culture had contributed to the success of the organisation

## JUDGING PROCESS

Applications will be screened by RMIA head office and a minimum of 2 x shortlisted applicants will be put forward for a review conducted by the RMIA Assessment Panel. This panel will typically be made up of RMIA Board members, the RMIA CEO, and the award sponsors representative.

## APPLICATION PROCESS

All applicants will complete the application form and send the required submission information and evidence via email to [events@rmia.org.au](mailto:events@rmia.org.au).

## WHY NOMINATE

We encourage all our members to either self-nominate or nominate members in the Risk Management industry as a way of recognising excellence in the industry.

We want all our members to feel included and that they can succeed in their industry and that is why we award our talented members with prizes for excellence in four key areas of Risk Management.

## HOW TO COMPLETE AND SUBMIT YOUR NOMINATION

- Check your or your chosen nominee's eligibility
- Read the Application Guidelines
- Complete the award nomination form
- Collate a folio of evidence that addresses the award criteria
- Submit your nomination to the RMIA corporate office via email: [events@rmia.org.au](mailto:events@rmia.org.au).

## INFORMATION

### CONFIDENTIALITY

All nominations will be reviewed in strict confidence by an independent panel of judges.

### NO APPEALS

The decision of the judging panel is final, and no correspondence will be entered into by RMIA regarding the award.

## COMMITMENTS OF RCOY

All nominees must agree in writing to meet the following commitments as the winner of the RMIA Risk Consultant of the Year:

1. To be present at the award ceremony. The award ceremony will take place at the Annual
2. Conference at the Sofitel Melbourne from 30 March - 1 April
3. Provide presentations at RMIA functions detailing the work specific to attaining the award.
4. The cost will be approved by the RMIA Board
5. Provide a submission to the RMIA Magazine between 500 - 1000 words for the Q3&Q4 edition
6. Provide a summary of the period as RCOY for official communication.

## KEY DATES

Nominations Open: 1 February 2022

Closing Date: 7 March 2022

Shortlisted Interviews: Commencing 10 March 2022

Awards Presentation: 31 March 2022

## 2022 RMIA AWARDS NOMINATION FORM

**Category:**

- Risk Leader of the Year 2022
- Risk Manager of the Year 2022
- Risk Consultant of the Year 2022
- Risk Student of the Year 2022
- Asia Risk Leader of the Year 2022
- Public Sector Risk Leader of the Year 2022
- Most Outstanding Organisational Resilience Response 2022

Nominee is Nominated By (Provide Full Name or 'Self-Nominated'): \*

First Name of Nominee: \*

Last Name of Nominee: \*

Mobile Number: \*

Email Address: \*

Employer - Direct Manager Name: \*

Employer Company Name & Address: \*

Employer - Direct Manager Email Address: \*

Employer - Direct Manager Phone Number: \*

Current Role and Your Experience to Date in the Field of Risk Management: \*

Please list any Risk Management Qualifications & Courses you have completed or are currently studying (Educational Institution/s Name, Course Name/s & Completion Date/s): \*

What are/were the main reasons of drivers for undertaking a career in Risk Management: \*

**PLEASE ATTACH:**

Your Risk Team Organisational Chart: \*

Your Declaration of Support from your Direct Manager: \*

Your Executive Summary (Max 250 words): \*

Summary of the nominee's achievements against each criterion as set out in the "2020 Public Sector Risk Leader of the Year Application Guidelines" (max. 750 word submission): \*

Max 500 words for each criterion.

Two pieces of evidence of their work demonstrating achievement against each criterion: \*

Note: A lack of evidence will result in less of a change of proceeding to the shortlist.

Any additional supporting documentation:

Please confirm, if successful, you will be able to carry out the commitments of the RSOY: \*

Yes

No

By answering YES, you confirm that all of the above information is true and accurate: \*

Yes

No

Please attach Declaration providing permission for evidence of the Award Nominee's membership status. This Award is open to members and non-members of the RMIA: \*

Attach a Declaration from the Award Nominee, allowing the RMIA to confirm the Award Nominee's membership status for the Judging Panel. This Award is open to both RMIA Member and Non-Member risk professionals.

Signature:

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Date:

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